



Somerset Hills State School P & C Association

PO Box 5641 Stafford Heights 4033
Phone: 3624 2222 Fax: 3624 2200
Email: shsspandc@hotmail.com

MINUTES – P&C Association General Meeting Tuesday 12 March 2024

Meeting opened at	6:28pm
Attendance	Emily Smigrod Ellie Reidy Abia Muir Peta Congreve Ben Colquhoun Jayanne Sharratt Emma Blake Keticia Danish Jimmy Sullivan MP Cr Danita Parry
Apologies	Tahlisa Raines
Chair	Lindy Phillips
1. Outstanding items and confirmation of minutes from previous meeting	
<p>MOTION: Confirm and accept the minutes of the previous General Meeting held on Tuesday 13 February 2024. PROPOSED: Lindy Phillips SECONDED: Ellie Reidy PASSED: YES</p>	
<p>1.1. Actions outstanding from previous minutes</p> <ul style="list-style-type: none"> None. 	
2. CORRESPONDENCE	
<p>2.1 Correspondence In/Out (matters of note to the Association only)</p> <ul style="list-style-type: none"> None. 	
3. EXECUTIVE DECISIONS	
<p>3.1 Executive committee's decisions (if any)</p> <ul style="list-style-type: none"> None. 	



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4. P&C EXECUTIVE REPORTS

4.1 Treasurer's report

- \$623.99 profit
- Tuckshop sales are picking up.
- Healthy cash balance.

MOTION: Confirm and accept the Treasurer report be adopted as tabled.

PROPOSED: Ben Colquhoun

SECONDED: Emily Smigrod

PASSED: YES

4.2 Principals Report

- Report attached.
- Down a couple of enrolments – 106 students
- NAPLAN this week encouraging students to have fun.
- Harmony Day – Thur 21 March kids encouraged to come dressed in orange or cultural dress with shared morning tea and cultural dance classes.
- Cross Country – Friday 22 March
- Parent/Teacher interviews
- Twits Performance – 26 March
- Eater Hat Parade & Welcome Breakfast and Galaxy Day proceedings. Cut off for allocation of stars on Tuesday last week of term.
- Parent Reps sent out their first fortnightly comms. A couple Reps have had responses which is great. Positive feedback so far hope it continues to build partnership.
- Student Council – First Project is refrigerated water bubbler refill station. Free Dress day fundraiser.
- Have been speaking with Aspley Learn to Swim School – Monday to Saturday outside school hours. Benefits the school and Swim Club. Year around swim School.
- Grange Thistle – Aligning our school offerings such as a soccer excellence program. This is currently being explored and first step would be a community expression of interest. There are examples of similar sporting excellence programs in state schools we can model the program off. Recruitment tool to get enrolment numbers up.
- The current tennis program has doubled in numbers this term.

5. OTHER REPORTS

5.1 Swim Club report

- Report attached.

MOTION: Confirm and accept the Uniform Shop report be adopted as tabled.

PROPOSED: Ellie Reidy

SECONDED: Emily Smigrod

PASSED: YES



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5.2 Chaplain report

- None tabled.

6. SUB-COMMITTEE REPORTS

6.1. Tuck Shop Coordinator report

- Report attached.
- Receiving 15+ Sushi orders each week this takes 25-30min to make 15 sushi rolls. Have agreed to try outsourcing the orders to external supplier so scale the delivery of healthy sushi option to growing community.
- Croissants next Term seasonal item ham/cheese or cheese toasted.

MOTION: Confirm and accept the Tuck Shop report be adopted as tabled.

PROPOSED: Peta Congreve

SECONDED: Lindy Phillips

PASSED: YES

6.2. Uniform Shop report

- Report attached.

MOTION: Confirm and accept the Uniform Shop report be adopted as tabled.

PROPOSED: Peta Congreve

SECONDED: Ellie Reidy

PASSED: YES

7. OTHER BUSINESS

7.1. Fundraising & events

- Election BBQ & Bake Sale – Saturday 16 March
- Easter Egg Raffle
- Easter Breakfast catering 150 people
- Cross Country Meal Deal
- Second-hand book stall on Easter Hat Parade Day

MOTION: P&C will Fund Easter Hat Parade Community Welcome Breakfast.

PROPOSED: Lindy Phillips

SECONDED: Emily Smigrod

PASSED: YES

Next Term

Disco 7 June

14 June Athletics Carnival

Loved Ones Breakfast Friday 10 May 8am

Under 8s Day 17 May

Disco 25 Oct / Day for Daniel (Monster Mash)



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8. NEW MEMBERS

No new applications for membership received.

Meeting closed at

7:15pm

Next meeting

Tuesday May 14

TABLE OF MOTIONS

MOTIONS	REPORT ATTACHED
<p>MOTION: Confirm and accept the minutes of the previous General Meeting held on Tuesday 13 February 2024.</p> <p>PROPOSED: Lindy Phillips</p> <p>SECONDED: Ellie Reidy</p> <p>PASSED: YES</p>	N/A
<p>MOTION: Confirm and accept the Treasurer report be adopted as tabled.</p> <p>PROPOSED: Ben Colquhoun</p> <p>SECONDED: Emily Smigrod</p> <p>PASSED: YES</p>	Yes
<p>MOTION: Confirm and accept the Uniform Shop report be adopted as tabled.</p> <p>PROPOSED: Ellie Reidy</p> <p>SECONDED: Emily Smigrod</p> <p>PASSED: YES</p>	Yes
<p>MOTION: Confirm and accept the Tuck Shop report be adopted as tabled.</p> <p>PROPOSED: Peta Congreve</p> <p>SECONDED: Lindy Phillips</p> <p>PASSED: YES</p>	Yes
<p>MOTION: P&C will Fund East Hat Parade Community Welcome Breakfast.</p> <p>PROPOSED: Lindy Phillips</p> <p>SECONDED: Emily Smigrod</p> <p>PASSED: YES</p>	N/A



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Signed as true and correct record of the minutes of the meeting.



(Signature)

Ben Colquhoun

(Name)

Treasurer

(Position)

14/5/2024

(Date)

Balance Sheet

SOMERSET HILLS PRIMARY P&C ASSOCIATION

As at 29 February 2024

29 FEB 2024

Assets

Bank

Main Cheque Account	60,673.54
SSHS Swim CLub	38,290.91
Tuckshop Debit Account	804.29
Total Bank	99,768.74

Current Assets

Accounts Receivable	1,158.31
Petty Cash - Swim	300.00
Petty Cash - Tuckshop	100.00
Petty Cash - Uniform Shop	100.00
Uniforms (11313)	17,533.52
Total Current Assets	19,191.83

Fixed Assets

Accum Deprecn (P&E)	(15,859.21)
Plant & Equip - At Cost (P&C)	21,488.50
Plant & Equip - At Cost (Swim)	3,804.90
Total Fixed Assets	9,434.19

Total Assets

128,394.76

Liabilities

Current Liabilities

PAYG Withheld Liability	2.00
Rounding	(0.02)
Superannuation Liabilities	317.47
Unearned Income Sign	5,300.00
Total Current Liabilities	5,619.45

Total Liabilities

5,619.45

Net Assets

122,775.31

Equity

Current Year Earnings	4,549.83
Historical Balancing	56,635.01
Retained Earnings	10,224.97
Retained Earnings9	51,365.50
Total Equity	122,775.31

Profit and Loss

SOMERSET HILLS PRIMARY P&C ASSOCIATION For the month ended 29 February 2024

FEB 2024

Trading Income

Canteen	892.50
Donations	50.00
Fundraising - General	57.10
Sign Sponsorship (41000)	600.00
Tuckshop Counter Sales	404.80
Tuckshop Online Sales	1,632.60
Uniform Counter Sales	60.00
Uniform Online Sales	625.00
Uniform Shop (42200)	70.00
Total Trading Income	4,392.00

Cost of Sales

Quickclick Commissions	45.54
SW - Canteen Purchases	142.65
Tuckshop Costs - BAS Ex	782.97
Total Cost of Sales	971.16

Gross Profit

3,420.84

Operating Expenses

Auditors Fees	950.00
Square Fees	5.63
Subscriptions	173.65
Superannuation Expenses	163.75
SW Square Fees	15.28
Wages	1,488.62
Total Operating Expenses	2,796.93

Net Profit

623.91

Principal's Report

Somerset Hills State School

P&C General Meeting

12/3/24

Dear Parents and Community supporters,

Current enrolments – 106 students

Cash at bank – \$236,607

Upcoming events –

- NAPLAN – 13 March to Monday 25 March
- Harmony Day – 21 March
- Cross Country – 22 March
- PT Interviews – 25 – 27 March
- Twits Performance – 26 March
- Easter Parade and Galaxy Day – 28 March

Parent Representatives

- Thanks to Jay, Tahlisa, Emma, Keticia and Lindy for stepping up as parent representatives.

Facilities update

- Clubhouse redevelopment – lots of earthworks started.

Hire Agreement

- We are negotiating the establishment of a learn to swim school starting Term 2. This will bring some much need revenue. The hire of the pool will be cost neutral for swim club with costs for heating passed on to the lessee. Once the school is established, we will promote to the school community.

Student Council

- There is an excitement around the increase in student voice in the decision making at our school. The council have nominated a refrigerated bubbler

Proposal for Soccer Excellence

- Grange Thistle and the school's relationship strengthening. Propose soccer excellence EOI to be sent out once club is training on our school grounds.

Regards,

Tom Black



Balance Sheet Summary Report

Somerset Hills State School - (0692)

Period 202403 as at

11-Mar-2024 5:04 PM



<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	101201	General Bank Account	248,884.84
	104001	Receivables - Students	2,630.34
	104002	Receivables - Other	-33,893.81
	109001	GST Input Credit Control	367.32
	109003	GST Clearing	5,706.25
	115001	Suspense Account	-1,389.97
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	-1.73
	115011	Deposits Made	898.20
	115015	Credit Card Balance Sheet Account Staff	13,406.07
	162001	Plant & Equipment	449,451.56
	172001	Plant & Equipment - Accum Depr	-449,451.56
			<u>236,607.51</u>
LIABILITIES			
	200001	Payables	-398.99
	200003	CBA/MCC Control Account (MCC)	-5,109.15
	205501	GST - Revenue Control	-379.35
			<u>-5,887.49</u>
		Net Assets/(Liabilities)	<u>230,720.02</u>
EQUITY			
	340001	Accumulated Surplus/Deficit	-208,727.58
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-21,992.44
			<u>-230,720.02</u>



Somerset Hills Swimming Club

Chairperson Report – Mar 24

Key dates

- Friday 15 March – Last Friday night
- Saturday 16 March – Save the Seals meeting
- Saturday 23 March 24 - Club Championships – 2-5pm
- Friday 19 April – Presentation night

Club updates:

- Committee elections
 - A huge thank you to our 23/24 season committee for their fabulous hard work this season
 - Several members stepping down this season and we appreciate their contribution to the club.
 - AGM was held on 1 March, but failed to have sufficient nominations. We held a follow up meeting on 8 March and have elected the following:
 - 2024 -2025 Season Committee**
 - Chairperson – Ellie Reidy, resignation effective end of 19 April 24 (TO BE FILLED)
 - Vice Chairperson - Steve Simpson
 - Secretary – Kathy Mair (til end 23/24), Kim Panko (24/25)
 - Treasurer – Adie Sprenger
 - Registrar – Sarah Cantarella
 - Club Night Nominator - Dave Grevell
 - Fundraising – Jackie Taylor (resignation 23/24)
 - Canteen and Carnival Positions currently vacant
 - General Committee – Hayley Kelly, Janet Smith
- We still do not have a full committee, although we are now very close. As you can see, we have elected the 23/24 committee to finish up the season (until 20 April), to cover off on the positions remaining.
- We are holding a Save the seals meeting this weekend to find the last remaining members of the committee and talk about how the Seals workload can be spread a bit more throughout the community.
- We hope to be able to present a full committee for next season for adoption by next P & C.

Club Champion

It's a close race on points this year. Will announce our club champion and stroke winners after presentation night.

Equipment

School Construction –

- Seals coping well with changes to Marshalling and seating areas. The lack of speaker system is difficult for Friday nights but can make it work til end of season.
- Need to discuss end result of works, timing, access by Seals, lights/storage/sound system etc.

Somerset Hills Swimming Club

Budget

- Healthy end to seasons with contingency in budget – incoming committee to consider off season priorities
- Club to talk to school about pool replacement items and works
 - Lane ropes
 - Signage
 - Painting
 - Blocks

Meet with school to discuss potential squads and associated costings/pool equipment etc

TUCKSHOP AND UNIFORM REPORT 12/03/2024

TUCKSHOP

Orders have been averaging 50+ on a Wednesday and between 65-80 on a Friday. Thankyou to everyone who has volunteered this term. Without your help, I would be struggling.

UNIFORM SHOP

The swap to Mondays has transitioned well.